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See site map overhead

		Permit controller
		Shift manager
Responsible company	Telephone Extension	Personnel
	Radio	call sign

Issued to:.....
Valid until:.....
Emergency telephone:.....
Reception:.....



SITE REGULATIONS CARD

REGULATIONS

1. You MUST comply with the following regulations at
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site. No person(s) other than
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are authorised to agree any interpretation or deviation from these regulations or agreed procedures.
2. You MUST have a permit-to-work (PTW) of the appropriate type(s) issued to you or your supervisor before undertaking ANY work on site.
You MUST remain within the agreed scope of work and use the agreed methods. ANY change MUST be reviewed with the responsible company personnel.
You MUST comply with all stipulations on your permit. If you think these are impractical, tell the person issuing the permit or review them with a responsible company person.
3. You MUST NOT bring any equipment, other than unpowered hand tools, into plant areas except as permitted under your PTW.
4. In plant areas you MUST wear helmet, safety shoes, and safety glasses, and other Personal Protective Equipment (PPE) as stipulated on your permit.

- Any violation of these rules is liable to lead to your dismissal from site. If anything in these rules (or your permit) is unclear, please ask a responsible company person for clarification.
13. You MUST NOT remove from site any scrap material belonging to the company without authorisation (we have a duty of care in relation to the disposal of all waste materials).
12. You MUST NOT bring any solvents or other chemicals on site without authorisation (this avoids inadvertent introduction of hazards to our process plant).
11. You MUST NOT bring vehicles on site except where specifically authorised. In the absence of any qualifying sign, the site speed limit is mph (this is a limit, not a target).
10. You MUST not bring intoxicating liquor or drugs on to site. You MUST NOT work while under the influence of alcohol or drugs.
9. You MUST NOT eat or drink except in approved places (this avoids possible inadvertent ingestion of chemicals).
8. You MUST report ANY injury (it is important that all injuries are treated and correctly dressed; this may avoid aggravation through infection or chemical ingress). You MUST report any near-miss – this may avoid someone else getting hurt.

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5. The site contains flammable hazards. You MUST not bring matches, lighters or any other unauthorised ignition sources on site. Deposit these with security or your company supervisor. Smoking only allowed in designated areas. Personal electronic equipment (eg mobile phones, pagers, etc) that are not authorised must NOT be carried into plant areas (these may be a particular hazard if dropped).
6. Any visitor not having had a site induction and not governed by a PTW, MUST be booked in at the
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office and accompanied by company personnel or other person registered as site competent.
7. If you discover a fire, leak, or emission, or see a potential hazard, you MUST report this directly to company personnel, or ring
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and make your report by telephone (everyone carries a LEGAL duty under the Management of Health & Safety at Work Regulations 1992, to inform the company of any 'dangerous situations or shortcomings in health & safety arrangements', regardless of their assigned tasks). You MUST go to a designated refuge (or move across wind of an emission if it is not safe to move to a designated refuge) on hearing the site alarm.

SITE MAP

